



beechfieldhouse

hotel & restaurant



Meeting

Day delegate programme (based on a minimum of 6 people)

For those who do not wish to use Beechfield House as an overnight base, our day delegate package offers flexibility and an excellent environment for business while still giving delegates a taste of the Beechfield House experience.

Our day delegate programme offers the following:

- Conference room hire including flipchart and overhead projector screen
- Delegate stationary
- Still and sparkling mineral water and cordials
- Arrival tea and coffee with pastries
- Mid-morning coffee and tea with homemade biscuits
- A two course hot and cold buffet lunch
- Afternoon coffee and tea with homemade biscuits

The above programme is available for £37.50 per person per day inclusive of VAT. Should you have different requirements we would be delighted to tailor our package to your needs.

Half day delegate programme (based on a minimum of 6 people)

Our half day delegate programme offers the following:

- Conference room hire including flipchart and overhead projector screen
- Delegate stationary
- Still and sparkling mineral water and cordials
- Arrival tea and coffee
- Breakout coffee and tea with homemade biscuits
- A two course hot and cold buffet lunch

The above programme is available for £29.50 per person per day inclusive of VAT. Should you have different requirements we would be delighted to tailor our package to your needs.

Our conference and event rooms

Blake

Ideal for a variety of conference needs, the versatile Blake room is a large, purpose built, rectangular conference room, Situated in a peaceful area on the ground floor, this conference room has patio doors facing out onto the terrace and walled garden which makes an ideal break out area. Suitable for up to 80 guests.

Dimensions

Facing	East
Width	6.6 Metres
Length	11.0 Metres
Electric Sockets	8 Double

Chippendale

A ground floor room in the oldest part of the house, opposite main reception the Chippendale room is full of character. It's delicate furnishings, large windows with natural light, open fire and wooden floor lend it a comfortable yet businesslike feel. The Blake room creates the perfect environment for smaller executive meetings. Suitable for up to 40 guests.

Dimensions

Facing	West
Width	4.3 Metres
Length	8.0 Metres
Electric Sockets	3 Double
Lights on dimmer	Yes

Linley

Situated next to the Sheraton room, The Linley is a light and airy room which boasts a beautiful view over the terrace. Ideal for smaller executive meetings and interviewing, the Linley room can also be used, along with the Sheraton, Blake or Chippendale, as a syndicate or breakout room. Suitable for up to 10 guests.

Dimensions

Facing	East
Width	4.2 Metres
Length	3.3 Metres
Electric Sockets	3 Double
Lights on dimmer	Yes
Telephone	Yes

Sheraton

Situated near reception and next to the Linley room, the Sheraton room is a light and airy room also boasting a beautiful view over the terrace. Ideal for smaller executive meetings and interviewing, the Sheraton room can also be used, along with the Linley, Blake or Chippendale, as a syndicate or breakout room. Suitable for up to 14 guests.

Dimensions	
Facing	East
Width	5.0 Metres
Length	4.8 Metres
Electric Sockets	3 Double
Lights on dimmer	Yes
Telephone	Yes

The Orangery

Situated near reception, with doors opening onto the walled garden, this delightful space is usually used as a break out room or for pre-dinner drink receptions. Suitable for up to 20 guests.

Dimensions	
Facing	South & West
Width	2.8 Metres
Length	10.9 Metres
Electric Sockets	4 Double
Lights on dimmer	Yes
Telephone	No

The Terrace

The Terrace is situated within the walled garden, adjoining the Coach House and overlooking the outdoor swimming pool and garden. During the summer months it can be used as an alternative to meeting rooms, informal gatherings, afternoon teas and al fresco dining.

Capacities

	Boardroom	U-Shape	Theatre	Reception	Cabaret
Blake	50	46	80	80	60
Chippendale	24	N/A	40	40	24
Linley	8	N/A	10	10	10
Sheraton	10	N/A	12	14	12

Room hire

When a delegate rate is not appropriate we offer our conference rooms for a room hire charge only. Included in the room hire is delegate stationary. Full day rates are per room from 9am – 6.00pm. 1/2 day are for up to 4 hours.

Full day	Syndicate Hire	Room Hire
Blake	£250.00	£300.00
Chippendale	£125.00	£150.00
Sheraton	£95.00	£110.00
Linley	£85.00	£95.00
Morning room	£100.00	£100.00
Orangery	£100.00	£100.00

	Syndicate Hire	Room Hire
Half day		
Blake	£150.00	£190.00
Chippendale	£80.00	£95.00
Sheraton	£65.00	£75.00
Linley	£60.00	£65.00
Morning room	£55.00	£55.00
Orangery	£55.00	£55.00

Exclusive use of the hotel

For occasions when total privacy and seclusion are of paramount importance we are happy to arrange exclusive use of the hotel. This allows you and your delegate's sole use of the hotel's public rooms, restaurants and function rooms. Rates are available on request.

Marquee hire

Marquee hire is available to accommodate up to 225 people. Please contact reception for further information and pricing.

A little something extra...

Whilst every conference at Beechfield House is unique, some occasions demand a little something extra to create the best impression.

Additional Coffees and Teas	£2.50 per person
Bacon Sandwiches	£5.25 per person
Danish Pastries	£2.50 per person
Afternoon Tea, including sandwiches and homemade scones & cakes	£10.25 per person
Specialty Sweets in the Meeting Room	£7.00 per bowl
Jugs of Fresh Orange Juice	£12.00 per jug
Classic Fresh Fruit Bowl (to serve 8, includes apples, oranges, bananas and grapes)	£15.00 per bowl
Exotic Fruit bowl (to serve 8, as above with kiwi fruit, pineapple, melon and strawberries, subject to season)	£22.50 per bowl
Additional Lunches	£15.00 per person
Additional Dinners	£32.50 per person

Partners sharing

For those who would like to mix business and pleasure or for events with a social element, we are happy to welcome delegates' partners to Beechfield House for a special rate as follows:

£85.00 for accommodation, full English breakfast and gourmet three course dinner or
 £50.00 for accommodation and full English breakfast

Audio visual equipment

As standard we provide a flipchart and overhead projection screen with all delegate programmes. However, we also offer the following equipment which can be hired alongside our meeting rooms. If required we are happy to source additional equipment on request.

Overhead Projector	£20.00 per day
Additional Flipcharts	£10.00 per day
LCD Projector	£150.00 per day
Laptop/Notebook	£130.00 per day
Television and Video	£20.00 per day

Secretarial services

Photocopying (per A4 page)	£0.25
Fax (per outgoing page)	£0.50 UK
Secretarial Service	£15.00 per hour
Email	£0.50 per email

Team building at Beechfield House

Good team work is essential to the success of any business and team building activities are a great way to reward and motivate your staff and build strong relationships with your clients.

At Beechfield House we are delighted to offer a range of team building activities both in our extensive grounds and in the surrounding area.

- Clay Pigeon Shooting
- Paint balling
- Hot Air Ballooning
- Military Vehicles
- Quad Biking
- Falconry
- Off road Driving
- Horse Riding
- Archery
- Karting
- Helicopter rides
- Golf

Entertainment

We are able to also assist with numerous types of entertainment to make your event even more memorable. These include:

- Pyrotechnic displays
- Close up Magician
- Musicians and bands of all kinds
- Tutored wine tasting
- Caricaturist

Beauty for You at Beechfield House

When your business is completed our new beauty salon 'Beauty for You' offers a comprehensive range of Decleor treatments including massage, aromatherapy, reflexology, manicures and pedicures plus the Decleor range of body envelopments and skincare treatments.

Delegates lunch menu

Our chef prepares menus to your choice including working lunches which may be discreetly served in your meeting room or light buffets and lunches which may be taken in one of our private dining rooms (subject to availability).

Working lunch

A selection of open and closed sandwiches, soup and fruit platter

Ideal for those working through lunch, this can be served in any of our conference rooms

Two course buffet lunch

A selection of delicious seasonal salads, fish or meat platter, vegetarian option if required and one hot dish – please see examples below:

Beef Bourguignon

Cumberland Sausage Casserole

Thai Green Chicken Curry

Roast Chicken with Lemon Garlic and Thyme

Baked Salmon with Tomato Sauce

To finish, a seasonal pudding created by our chef.

These menus are included in the half day and day delegate programmes. Should the delegate lunch choices sound too businesslike for you, we also offer three course gourmet lunch menus available in one of our private dining rooms or our restaurant.

Three course lunch menus are available for a supplemental charge of £10.00 per person with the half day and day delegate packages.

Should any members of your group have any special dietary requirements, please do not hesitate to contact us. With sufficient notice, our chefs are happy to create a meal perfectly suited to your requirements.

Private dining

A la Carte menu

We are delighted to accept reservations for private dining from our normal a la carte menu for up to 10 diners.

Private Dining menu

For larger parties we are pleased to take reservations from our private dining menu (available on request from reception) for a minimum of 10 diners.

Please note:

We request that the host/s select a set menu which may be made up of two, three, four or five courses and all guests have the same dish - i.e:

one choice of starter

one choice of sorbet

one choice of fish course

one choice of main course
one choice of dessert
Cheese and biscuits

If you have any vegetarians amongst your guests, please let them know about the choices we have created especially for them and choose one dish for them.

Please advise us should one of your guests have a specific dietary requirement -we will be pleased to provide other alternatives given sufficient notice. We do make an additional charge for special diets such as vegan, celiac, kosher, dairy free, wheat free etc.

Our private dining menus are included in the 24 hour delegate rate.

Additional courses are charged as follows:

Sorbet course	£4.00 per person
Fish Course	£12.00 per person
Individual Plated Cheese Selection	£5.50 per person
Cheese Platters (to share)	£3.50 per person
Classic Fresh Fruit Bowl (to serve 8 people, includes apples, oranges, bananas and grapes)	£15.00 per bowl
Exotic Fruit bowl (to serve 8 people, as above with kiwi fruit, pineapple, melon and strawberries, subject to season)	£22.50 per bowl

Our wine list is also available on request.

Canapés

Canapés are the perfect preface to your dining experience at Beechfield House. Why not enjoy with a glass of our house champagne.

A selection of three canapés
£6.00 per person

A selection of five canapés
£9.50 per person

Please make your selection from the menu below:

- Tartlet of Finely Chopped Shallot, Crème Fraiche, Avruga Caviar and soft boiled Quails Egg
- Asparagus Tips rolled with Denhay Ham
- Scottish Smoked Salmon Catherine Wheels, Baby Capers and Lemon Fillet
- Tartlet of Confit Duck and Foie Gras, Beetroot Chutney
- Kebab of Warm Scallop and Smoked Bacon
- Kebab of Warm Pork, Red Pepper and Pineapple with a Tomato Dip
- Chilled Crab and Avocado Bouchée
- Vine Cherry Tomato with Cream Cheese and Pistachio
- Pickled Herring Catherine Wheels with Dill and Soured Cream
- Baby Choux Buns filled with Gruyère and White Wine Fondue
- Seasonal Melon with Parma Ham
- Somerset Brie and Cranberry Tartlet

Directions

From Bath

From Bath take the A4 towards Chippenham. As you approach Chippenham you will see signs to the A350. Take the A350 towards Melksham and Poole. Keep on the A350 and after Lacock you will enter the village of Beanacre. As you begin to exit the village, look for signs on your left to Beechfield House. Do not take the first signed entrance (deliveries) but take the second entrance up the driveway leading to the front of the house.

From London via M4

Take the M4 towards Bristol and exit at Junction 17. Follow signs for Poole (A350). Once you have bypassed Chippenham and Lacock you will enter the village of Beanacre. As you begin to exit the village, look for signs on your left to Beechfield House. Do not take the first signed entrance (deliveries) but take the second entrance up the driveway leading to the front of the house.

From Bristol

Take the M4 towards London and exit at Junction 17. Follow signs for Poole (A350). Once you have bypassed Chippenham and Lacock you will enter the village of Beanacre. As you begin to exit the village, look for signs on your left to Beechfield House. Do not take the first signed entrance (deliveries) but take the second entrance up the driveway leading to the front of the house.

From the South

From the M3 – leave the M3 at junction 8 heading west on the A303. Take the exit for the A350, just after Chicklade, and continue north until entering Beanacre. The hotel will then be found immediately on the right. From the Southwest – heading East on the A303, take the exit for the A350, just after West Knoyle, and continue North until entering the village of Beanacre. The hotel will then be found immediately on the right.

Arriving by rail

Beechfield House is near to two railway stations, Melksham and Chippenham.

Melksham - approximately 5 minutes by car

Chippenham - approximately 15 minutes by car

Chippenham Station is on the mainline London to Bath route.

Taxis can be ordered for you - please contact reception on 01225 703700 in advance of your journey.

Beechfield House Hotel & Restaurant

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